

Volunteer safeguarding risk assessment

Assessment conducted by:	Job title:	Covered by this assessment:
Date of assessment:	Review interval:	Date of next review:

Related documents / policies

Risk/Issue	Risk rating prior to action H/M/L	Recommended controls	In place? Yes/No	Recommended further actions to be taken to reduce risks	By whom	Deadline	Risk rating following action H/M/L
Regular unsupervised contact with children		<ul style="list-style-type: none"> All volunteers, including volunteer governors, in regulated activity are subject to an enhanced DBS check. 					L
Being the lone adult in a vehicle transporting children		<ul style="list-style-type: none"> Under no circumstances will a volunteer without an enhanced DBS check be allowed to transport children unsupervised. 					
Lack of knowledge of correct safeguarding protocol		<ul style="list-style-type: none"> As per DfE guidance 'Keeping children safe in education', all volunteers are provided a copy of the school's Child Protection and Safeguarding Policy and 					

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		<p>procedures for dealing with allegations of abuse.</p> <ul style="list-style-type: none"> Volunteers receive the minimum training requirements for any staff member, including the following: <ul style="list-style-type: none"> How to identify children who may benefit from early help How to refer safeguarding concerns How to make referrals to children's social care How to make statutory assessments under the Children Act 1989 How to respond if a child discloses that they are being abused or neglected Procedures for online safety 					
Oversight regarding risks presented		<ul style="list-style-type: none"> In keeping with the School Staffing (England) Regulations 2009, at least one member of the school's appointment panel has undertaken safer recruitment training – this training does not need to be approved by the Secretary of State. 					
Allegations of abuse		<ul style="list-style-type: none"> In line with DfE policy, the governing board has procedures in place to handle allegations against volunteers. 					

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		<ul style="list-style-type: none"> Allegations are referred to the Local Authority Designated Officer (LADO). The school informs the DBS as necessary. 					
Poor selection process		<ul style="list-style-type: none"> A suitable and sufficient selection process has been put in place to ensure volunteers are suited to the tasks they perform. In-school training is provided to volunteers who require it. A risk assessment may be undertaken and professional judgement used to decide whether a DBS check is required for a volunteer not in regulated activity. The school considers: <ul style="list-style-type: none"> The nature of the work. What the school knows about the volunteer. Whether the volunteer has other employment or voluntary activities where referees can advise on suitability. Whether the role is eligible for an enhanced DBS check. Details of the risk assessment are recorded. 					
Poor selection process							

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Lack of induction		<ul style="list-style-type: none"> • All volunteers are briefed prior to school activities regarding their role and safeguarding elements. • Volunteers are presented with all relevant, and up-to-date, policies and documents to ensure they fully understand their duties. • All volunteers undergo safeguarding and child protection training as part of their induction. • All volunteers receive refresher training XXX. • All volunteers receive safeguarding and child protection updates regularly, but at least annually. • A risk assessment is produced and explained to volunteers. 					
Volunteer provides personal care		<ul style="list-style-type: none"> • Volunteers are not permitted to provide personal care to children without an enhanced DBS and Barring List check. Personal care does not include activities such as helping a child to lace up football boots. 					