

The Governance Annual Statement

Kirk Langley Primary School

In January 2014 the Department for Education (DfE) published departmental advice in relation to the School Procedures regulations (2013). A number of additional recommendations, not mentioned in the Procedures regulations, were made in the advice document, including reference to the **publication of an annual governance statement**.

10. It is also good practice for the Board to publish an annual governance statement (as Academy Trusts are required to do through the Accounts Direction) to explain how it has fulfilled its responsibilities - particularly in relation to its core functions, including:

- The governance arrangements that are in place, including the remit of any committees*
- The attendance record of individual governors at board and committee meetings*
- An assessment of the effectiveness and impact of the board and any committees with details of any particular challenges that have arisen*

Whilst accepting the publication of a governance statement is not mandatory, Derbyshire County Council strongly recommends that it is good practice and an effective way for governors to demonstrate that their accountability to parents, at least annually.

We suggest that governors agree a statement – an example is below – and publish this on their website, perhaps at the end of the summer term each year.

Annual Governance Statement for the Governing Body of Kirk Langley Primary School
September 2023 to September 2024

In accordance with the Government's requirement for all governing bodies, the three core strategic functions of Kirk Langley Primary School Governing Body are:

- 1. Ensuring clarity of vision, ethos and strategic direction.**
- 2. Holding the headteacher to account for the educational performance of the school and its pupils.**
- 3. Overseeing the financial performance of the school and making sure its money is well spent.**

Governance arrangements

The Governing Body of Kirk Langley Primary School is made up as our Instrument of Governance.

The skills of the governing board are made up from both educational and financial backgrounds.

The Governing Body has programme of meetings throughout the school year, and a committee structure that focuses on specific areas of governance.

Attendance record of governors

A record is kept by the clerk to the Governing Body of governors' attendance at meetings, details of attendance can be found below

Meetings need to be 'quorate' to ensure that decisions can be made.

(If governors have been unable to attend meetings but have contributed to the work of the Governing Body you may wish to include these other contributions)

The work we have done on our committees and in the Governing Body meetings

This is an opportunity to share publicly the work of the Governing Body on school improvement, particularly around

- Pupil attainment and progress*
- Monitoring activities*
- Financial management*
- Policy review*

Also a reminder that this work is captured in approved minutes of the Governing Body which are available on the school's website

Strategic Planning for the future

Make reference to specific governance activity against your planned priorities

How to contact your Governing Body

Information about the School's Governing Body is available on the governors' page of the school's website

The Kirk Langley Primary School Governing Body – membership

Governor	Category	Term of office expiry date
Karin Baker	LEA	12.08.2027
Margaret Matthews	Foundation	30.09.2026
Chris Wheeldon	Co-Opted	31.08.2024
Michael Heap	Foundation	07.11.2027
Sarbjit Cuthell	Parent	17.3.2028
Jayne Stevenson	Headteacher	
Timothy Beer	Co-Opted	05.12.2025
Rachal Haslam	Parent	05.12.2025
William Mayes	Teacher	30.01.2026

The Kirk Langley Primary School Governors' Attendance record from September 2023 and to July 2024 (% or x out of y attended)

Governor	FGB meetings - % or x out of y attended	Committee meetings - % or x out of y attended
Chris Wheeldon	5/5	4/4
Michael Heap	3/4	1/1
Sarbjit Cuthell	2/2	
Jayne Stevenson	5/5	3/4
Timothy Beer	4/5	2/2
Rachel Haslam	4/5	2/2
William Mayes	4/5	2/2
Margaret Matthews	5/5	2/2

Governor Support Service – governor.support@derbyshire.gov.uk